

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, NEW JERSEY**



TOWNSHIP COUNCIL AGENDA

REGULAR MEETING

7:00 P.M.

FEBRUARY 18, 2025

****THIS MEETING WILL BE HELD IN-PERSON****

MUNICIPAL BUILDING, 600 BLOOMFIELD AVENUE

Via the internet, please click the link below to join the meeting:

<https://zoom.us/j/95262662770>

Via telephone, please dial 1(312)626-6799 or 1(646)558-8656

Use Zoom Meeting ID: 952-6266-2770, when prompted for a Participant ID, press #

A. CALL TO ORDER

The notice requirements of the Open Public Meetings Act have been satisfied with respect to this meeting of the Township Council. The meeting time and date were included in the public meeting notice along with the public internet link and telephone call-in information. Said notice and the meeting agenda was posted in the Municipal Building, and sent the official newspapers of the Township, the Verona-Cedar Grove Times and the Star Ledger at least 48 hours preceding the start time of this meeting. The agenda and public handouts for this meeting can be viewed online at www.veronanj.org/councilmeetings. A public comment period will be held in the order it is listed on the meeting agenda and instructions on how to comment will be provided at the appropriate time.

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. REPORT OF THE MAYOR

- 1. Julius N. Coltre, Essex County Liaison

E. REPORT OF THE TOWNSHIP MANAGER

- 1. 2025 Municipal Budget Discussion

Administration	Municipal Clerk	Planning/Zoning Rent Bds	Court
A&E	Finance	Communications	Civic Affairs
Executive	Tax Assessor	Legal	Library

F. COUNCILMEMBERS' REPORTS

G. HEARING ADOPTION OR AMENDMENT OF ORDINANCES

- 1. Ordinance No. 2025-03 An Ordinance to Amend Chapter A565-1 Schedule of Fees of the Township Code to Clarify Stormwater Permit Fees
- 2. Ordinance No. 2025-04 An Ordinance to Amend Chapter A565-7 of the Township Code - "Pool Fees"
- 3. Ordinance No. 2025-05 Fixing the Salaries and Compensation of the Seasonal Employees of the Township

H. ORDINANCES FOR INTRODUCTION

I. PUBLIC COMMENT ON CONSENT AGENDA ITEMS

CONSENT AGENDA

*****AGENDA SUBJECT TO CHANGE*****

TOWNSHIP COUNCIL AGENDA

FEBRUARY 18, 2025

J. **MINUTES**

1. January 20, 2025 Special Meeting
2. February 3, 2025

K. **PROPOSED RESOLUTIONS**

1. Resolution No. 2025- Budget Transfers ***
2. Resolution No. 2025- Award Contract 2024-12 Landscaping & Maintenance
3. Resolution No. 2025- LOSAP 2024
4. Resolution No. 2025- Support Publishing Legal Notices on Official Government Website
5. Resolution No. 2025- Executive Session

L. **LICENSES AND PERMITS**

M. **ADDENDUM**

N. **NEW/UNFINISHED BUSINESS**

O. **PUBLIC COMMENT**

P. **EXECUTIVE SESSION**

1. Purchase, Lease or Acquisition of Real Property pursuant to N.J.S.A. 10:4-12 (5)
2. Pending, Ongoing, or Anticipated Litigation and Contract Negotiations pursuant to N.J.S.A. 10:4-12 (7)

Q. **ADJOURNMENT**

**DUE TO THE ENACTMENT OF DANIEL'S LAW, PLEASE PROVIDE
ONLY YOUR NAME & TOWNSHIP DURING PUBLIC COMMENT & PUBLIC HEARINGS**
*The public may speak on any matter during Public Comment, listed on the agenda as items "I" and
"O" on the agenda. At that time, anyone from the public wishing to speak will be recognized.
Your comments shall be limited to four (4) minutes.*

TOWNSHIP OF VERONA
COUNTY OF ESSEX, NEW JERSEY

ORDINANCE No. 2025-03

AN ORDINANCE TO AMEND CHAPTER A565-1 SCHEDULE OF FEES OF
THE TOWNSHIP CODE TO CLARIFY STORMWATER PERMIT FEES

BE IT ORDAINED by the Township Council of the Township of Verona, County of Essex,
New Jersey, as follows:

SECTION 1. Chapter A565-1, entitled "Schedule of Fees" of the Code of the Township
is hereby amended to include the following: [Added text is **emboldened**, and text being eliminated
is shown in ~~strikethrough italics~~.]

Ch. 150-25.13

Annual Stormwater Permit Maintenance Fee (major development) \$ 150

Ch. 150.25.14

Stormwater Permit Application Fee	\$150
Stormwater Permit Review Fee /Escrow (minor development):	\$ 750
Stormwater Permit Review Fee /Escrow (major development):	\$1500

SECTION 2. If any section, sub-section, paragraph, sentence or any other part of this
ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or
invalidate the remainder of this ordinance.

SECTION 3. All ordinances or parts of ordinances which are inconsistent with the
provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. This ordinance shall take effect after final adoption and publication and
otherwise as provided by law.

ATTEST:

JENNIFER KIERNAN
MUNICIPAL CLERK

NOTICE

I HEREBY CERTIFY THAT THE AFOREMENTIONED ORDINANCE WAS PUBLISHED IN
THE STAR LEDGER, A NEWSPAPER PUBLISHED IN THE COUNTY OF ESSEX AND
CIRCULATED IN THE TOWNSHIP OF VERONA, IN THE ISSUE OF FEBRUARY 7, 2025
AND XXX.

JENNIFER KIERNAN
MUNICIPAL CLERK

INTRODUCTION: February 3, 2025
PUBLIC HEARING: February 18, 2025
EFFECTIVE DATE:

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, NEW JERSEY**

ORDINANCE No. 2025-04

**AN ORDINANCE TO AMEND CHAPTER A565-7 OF THE CODE OF THE
TOWNSHIP OF VERONA - "POOL FEES"**

BE IT ORDAINED by the Township Council of the Township of Verona, County of Essex, New Jersey as follows:

SECTION 1. Chapter A565-7 entitled "Verona Community Pool; membership and other fees" of the Code of the Township of Verona, Paragraph A. "Membership Fee Schedule" is hereby amended and replaced to read as follows:

A: Membership Fee Schedule

<u>MEMBERSHIP/PROGRAMS</u>	<u>FEE</u>
Family	\$ 696.00
Care Giver	\$ 173.00
Couple	\$ 629.00
Parent-Guardian/Child	\$ 596.00
Individual	\$ 457.00
Adult (Individual) Twilight	\$ 271.00
Senior	\$ 224.00
Late Membership fee after 5/1	\$ 50.00
Adult-Resident Day Pass	\$ 45.00
Child-Resident Day Pass	\$ 30.00
Adult Guest Pass	\$ 20.00
Child Guest Pass	\$ 15.00
Gazebo Rental	\$100.00
Gazebo Rain Date	\$ 50.00
Preseason guest book (6) purchased prior to Memorial Day weekend	\$105.00
Guest Book (12)	\$ 220.00
Individual Swim Lessons	\$ 30.00
Replacement Badge (per membership)	\$ 20.00
Verona Waves & Mini Waves	\$105.00
Morning Water Aerobics	\$105.00
Twilight Water Aerobics	\$105.00

Summer Playground Trips to the VCP	\$ 22.00 <i>Total – for all trips</i>
Verona Waves & Mini Waves – Late Registration	\$25.00
Cougars Rental	\$13,000.00
Pool Party - non-profit organizations	\$300/hour + Labor Costs
Pool Party – For-Profit Organizations	\$3,225/hour
Family Night	\$10 per non-member resident
Pre-Season Concert – Resident	\$20
Pre-Season Concert – Non- Resident	\$40

SECTION 2. If any section, sub-section, paragraph, sentence or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 3. All ordinances or parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. This ordinance shall take effect 20 days after final passage and publication as prescribed by law.

ATTEST:

JENNIFER KIERNAN
MUNICIPAL CLERK

NOTICE
I HEREBY CERTIFY THAT THE AFOREMENTIONED ORDINANCE WAS PUBLISHED IN THE STAR LEDGER, A NEWSPAPER PUBLISHED IN THE COUNTY OF ESSEX AND CIRCULATED IN THE TOWNSHIP OF VERONA, IN THE ISSUE OF FEBRUARY 7, 2025 AND XXX.

JENNIFER KIERNAN
MUNICIPAL CLERK

INTRODUCTION: February 3, 2025
PUBLIC HEARING: February 18, 2025
EFFECTIVE DATE:

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

ORDINANCE # 2025-05

FIXING THE SALARIES AND COMPENSATION OF THE
SEASONAL EMPLOYEES OF THE TOWNSHIP

BE IT ORDAINED by the Township Council of the Township of Verona, in the County of Essex, State of New Jersey as follows:

SECTION 1: As of the calendar year 2025, the salaries and compensations of the seasonal employees of the Township of Verona shall be at the following rates:

<u>Department/Position</u>	<u>Salary (\$)</u>
Swimming Pool Utility	
Pool Manager	\$8,500
Assistant Pool Manager	\$8,000
Pool Manager - Hourly	\$23.53/hr
Maintenance/Office Staff/Rec Tent	\$14.53/hr
Lifeguard	\$15.53/hr
Head Swim Coach	\$4,000
Assistant Swim Coach	\$16.03/hr
Swim Instructor	\$20/lesson
Head Maintenance	\$15.29/hr

<u>Certification</u>	<u>Applicable for:</u>	<u>Stipend</u>
Certified Pool Instructor	Pool Manager, Asst Pool Manager	\$750
Lifeguarding with CPR/AED for Professional Rescuers and First Aid	Pool Manager, Asst Pool Manager	\$250
Water Safety Instructor	Pool Manager, Asst Pool Manager, Head Swim Coach	\$500
Lifeguard Management	Pool Manager, Asst Pool Manager	\$500
Safety Training for Swim Coaches	Head Swim Coach, Asst Swim Coach	\$250
EMT	Pool Manager, Asst Pool Manager, Lifeguard	\$750; Additional \$1/hr for Lifeguard

SECTION 2: Salaries recorded above are base salaries.

SECTION 3: The salaries herein fixed shall be paid as follows: All employees monthly or semi-monthly unless the method of payment is changed by resolution of the Township Council.

SECTION 4: Such salaries respectively shall be in lieu of any and all fees to which the respective incumbents of said officers might be otherwise entitled to by statute of ordinance which fee immediately upon collection thereof shall be paid over to the Township Treasurer for the use of the Township.

SECTION 5: This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

ATTEST:

JENNIFER KIERNAN
MUNICIPAL CLERK

I HEREBY CERTIFY THAT THE AFOREMENTIONED ORDINANCE WAS PUBLISHED IN THE STAR LEDGER, A NEWSPAPER PUBLISHED IN THE COUNTY OF ESSEX AND CIRCULATED IN THE TOWNSHIP OF VERONA, IN THE FEBRUARY 7, 2025 AND XXX ISSUES.

JENNIFER KIERNAN
MUNICIPAL CLERK

INTRODUCTION: February 3, 2025
PUBLIC HEARING: February 18, 2025
EFFECTIVE DATE:

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2025-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

**AUTHORIZE BUDGET TRANSFERS BETWEEN APPROPRIATION
ACCOUNTS PURSUANT TO NJSA 40A:4-59**

WHEREAS, certain transfers of funds for various 2024 budget appropriations are necessary to cover anticipated expenditures; and

WHEREAS, N.J.S.A. 40a:4-59 provides for transfer of appropriations with an excess over and above the amount deemed necessary to fulfil their purposes to those appropriations deemed to be insufficient;

WHEREAS, the appropriations subject to fund transfers hereby are not within those restricted by N.J.S.A. 40a:4-59 for transfer purposes;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Verona that the Chief Financial Officer shall and is hereby authorized to make transfers between appropriations accounts of the 2024 Municipal Budget as follows:

	TO:	FROM:
Court - Operating Expenses	\$9,000.00	
Construction Code- Salary and Wages		\$9,000.00
TOTAL:	\$9,000.00	\$9,000.00

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON FEBRUARY 18, 2025.

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2025-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

**AWARDING CONTRACT No. 2024-12
LANDSCAPING & MAINTENANCE SERVICES**

WHEREAS, on October 17, 2024 the Township of Verona advertised in the Star Ledger for bids for Contract No. 2024-12 – Landscaping & Maintenance Services setting the date for the return of bids as November 21, 2024; and

WHEREAS, on November 21, 2024 the Township of Verona received one (1) responsive and responsible bid for Contract No. 2024-12; and

WHEREAS, Caputo Bros. Tree Service, 325 Bowden Road, Cedar Grove, New Jersey 07009 is the lowest responsive and responsible bidder, for a period of twelve (12) months. The contract may be extended for all or part of four (4) twelve month periods, by mutual consent of the contractor and the Township of Verona at the same terms and conditions as the original twelve-month term.; and

WHEREAS, the Qualified Purchasing Agent has reviewed the proposal and recommends that Contract No. 2024-12 be awarded to Caputo Bros. Tree Service as the lowest responsive and responsible bidder; and

WHEREAS, this contract was advertised and is being awarded as an open-ended contract pursuant to *N.J.A.C. 5:30-11.10* and there shall be a maximum of 250 work orders as defined in the bid specifications per contract year (twelve-months); and

WHEREAS, the as required amount shall be chargeable at such time as a certification of available funds is made by the Chief Financial Officer upon receipt of a properly executed purchase order.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey as follows:

1. The preamble to this Resolution is hereby incorporated as if more fully set forth herein.
2. Contract No. 2024-124 shall be awarded to the lowest responsive and responsible bidder, Caputo Bros. Tree Service, for a twelve-month period beginning February 21, 2025 and terminating February 20, 2026.
3. The Township Manager, upon recommendation of the Superintendent of Public Works and the Qualified Purchasing Agent shall be authorized to renew Contract No. 2024-12 for a maximum of three additional twelve month terms (February 21, 2026 – February 20, 2027, February 21, 2027 - February 20, 2028, February 21, 2028-February 20, 2029 and February 21, 2029 – February 20, 2030) without further authorization by the governing body.
4. No amount of this contract shall be chargeable until such time as to the certification of available funds is made by the Chief Financial Officer, upon receipt of a properly executed Purchase Order pursuant to *N.J.A.C. 5:30-11.10*
5. The Township Manager and the Township Clerk are hereby authorized to enter into any agreement necessary for the aforementioned services a copy of which shall be available for public inspection in the Office of the Township Clerk.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON FEBRUARY 18, 2025.

**JENNIFER KIERNAN
MUNICIPAL CLERK**

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2025-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

**APPROVING THE CERTIFICATION LIST OF MEMBERS OF THE
TOWNSHIP OF VERONA FIRE DEPARTMENT QUALIFYING FOR CREDIT
UNDER THE LENGTH OF SERVICE AWARDS PROGRAM
(LOSAP) FOR 2024**

WHEREAS, The Township adopted Ordinance #10-99 which created the Length of Service Awards Program (LOSAP); and

WHEREAS, *N.J.S.A. 40A:14-191* requires that the Fire Commissioner furnish the Township Council of the Township with an annual certification list of all volunteer members who have qualified for credit under the award program for the previous year.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona that the list of the volunteer members of the Township of Verona Fire Department certified by the Fire Department Chief for the year 2024 is approved.

BE IT FURTHER RESOLVED that a copy of the list had been posted for at least thirty (30) days in the respective fire companies.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON FEBRUARY 18, 2025.

JENNIFER KIERNAN
MUNICIPAL CLERK

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION NO. 2025-__

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

**A RESOLUTION TO SUPPORT PUBLISHING
LEGAL NOTICES ON OFFICIAL GOVERNMENT WEBSITES**

WHEREAS, the sunset provision of March 1, 2025 imposed under P.L. 2024 c.106 is fast approaching in what was a temporary solution that allowed local governments to comply with the public notice requirements under the law in time for annual reorganization meetings in January; and,

WHEREAS, local government officials serve as the stewards of property taxpayer dollars and should no longer be required to subsidize the newspaper industry with revenues collected from publishing legal notices in the press; and,

WHEREAS, long before NJ Advanced Media’s announcement that it was terminating daily print publications in January of 2025, local government officials found it increasingly difficult to comply with the public notice requirements under the law as the media has become almost exclusively digitized and struggled to retain staff, resources, and publications; and,

WHEREAS, legislation that will authorize local governments to publish legal notices on a local government’s official website will streamline an antiquated and overly burdensome process and save valuable time, resources, and property taxpayer dollars.

NOW, THEREFORE, BE IT RESOLVED that the Township of Verona in the County of Essex, New Jersey does in fact, hereby urge state leaders to pass legislation that will authorize municipalities, counties, school districts, and all local governments to publish legal notices in a clear, transparent, and timely manner on a local government’s official website.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be sent to Governor Phil Murphy, Senate President Nicholas Scutari, Speaker of the General Assembly Craig Coughlin, Senator Kristin M. Corrado, Assemblymembers Al Barlas and Christopher P. DePhillips, and the New Jersey State League of Municipalities.

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON FEBRUARY 18, 2025.

- ROLL CALL:**
- AYES:**
- NAYS:**
- ABSENT:**
- ABSTAIN:**

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2025-

A motion was made by Deputy Mayor McEvoy; seconded by Councilwoman Holland that the following resolution be adopted:

PERMITTING ITEMS TO BE DISCUSSED IN EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, County of Essex, State of New Jersey, as follows:

The public shall be excluded from discussion of an action upon the hereinafter specified subject matter.

1. Purchase, Lease or Acquisition of Real Property pursuant to *N.J.S.A. 10:4-12 (5)*
2. Pending, Ongoing, or Anticipated Litigation and Contract Negotiations pursuant to *N.J.S.A. 10:4-12 (7)*

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON FEBRUARY 18, 2025.

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**